

**County of Sibley
Board of Commissioners
Regular Meeting Proceeding
Tuesday, August 12, 2025**

The Sibley County Board of Commissioners convened in the
COMMISSIONERS' BOARD ROOM
in the City of Gaylord, MN on Tuesday, August 12, 2025 at 9:00 AM pursuant to notice given as required by law. Members of the board present noted in Call to Order.

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL MEETING TO ORDER**
- 3. APPROVE THE AGENDA AND ANY AGENDA ADDITIONS OR CORRECTIONS**

Correction to the Agenda: 9.2 - Contract 2024-03 Final Payment is not yet complete and has been asked to be moved to the next meeting.

RESULT:Passed

MOVER:Commissioner Peter Koch

SECONDER: Commissioner Lyle Grochow

AYES:Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

- 4. CONSENT AGENDA**

RESULT:Passed

MOVER:Commissioner Christian Lilienthal

SECONDER: Commissioner Keith Hennen

AYES:Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

1. Approve Regular Board Proceedings of 07/22/2025
 2. Approve Claims as submitted
 3. New Tobacco License - The Local Bar, LLC
 4. Disclosure Report - 2024 TIF for City of Winthrop
 5. CUP Renewals
 6. EFT Report

- 5. JESSE LUTTERMAN, GIS COORDINATOR**

1. ESRI GIS Contract Renewal

Jesse Lutterman, Sibley County GIS Coordinator, presented to the Board to get approval to renew the ESRI contract for the next 3 years.

RESULT: Passed

MOVER: Commissioner Steve Saxton

SECONDER: Commissioner Keith Hennen

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

6. JODI COLEMAN, HR DIRECTOR

1. Approve Met Life as carrier for Paid Family Medical Leave (PFML) employee benefit

Jodi Coleman, HR Director, presented to the Board a plan from Met Life and the State Plan to use for Paid Family Medical Leave.

RESULT: Passed

MOVER: Commissioner Christian Lilienthal

SECONDER: Commissioner Peter Koch

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

2. Approve a motion to hire above the starting minimum salary and PTO accrual for the Sentence to Service Crew Leader based on candidates' prior experience.

Jodi Coleman, HR Director, presented to the Board the candidate for the Sentence to Serve Crew Leader has prior experience and is requesting to hire above the starting minimum salary and PTO.

RESULT: Passed

MOVER: Commissioner Keith Hennen

SECONDER: Commissioner Lyle Grochow

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

7. KLEA RETTMANN, PHHS DIRECTOR

1. Family Facilitator Contract 2025-2026 with Sibley East School District ISD #2310

Klea Rettmann, PHHS Director, presented to the Board for renewal of the Family Facilitator Contract with Sibley East.

RESULT: Passed

MOVER: Commissioner Peter Koch

SECONDER: Commissioner Keith Hennen

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

2. Family Facilitator Contract 2025-2026 with GFW School District ISD #2365

Klea Rettmann, PHHS Director, presented to the Board for renewal of the Family Facilitator Contract with GFW.

RESULT:Passed

MOVER:Commissioner Peter Koch

SECONDER: Commissioner Steve Saxton

AYES:Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

8. MARILEE PETERSON, AUDITOR/TREASURER

1. Elections Contract - Sibley County & Sibley East Schools

Marilee Peterson, Sibley County Auditor/Treasurer, presented to the Board the approval of a contract with Sibley East Schools for a special election that will take place on 11/4 for the Pupil Levi.

RESULT:Passed

MOVER:Commissioner Steve Saxton

SECONDER: Commissioner Christian Lilienthal

AYES:Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

9. TIM BECKER, COUNTY ENGINEER

1. CSAH 11 - UV Culvert Lining Quote

Tim Becker, County Engineer, presented to the Board to have CSAH 11 culvert repaired with a UV culvert lining from Subsurface Inc.

RESULT:Passed

MOVER:Commissioner Christian Lilienthal

SECONDER: Commissioner Keith Hennen

AYES:Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

10. GEOFF BERANEK, PLANNING AND ZONING ADMINISTRATOR

1. Conditional Use Permit #1197 to allow for a kennel, in the A-General Agricultural district on the property located at 65440 320 St. Gibbon, MN 55335 PID #21.2006.000.

Laura Hacker, County Assessor, presented to the Board CUP #1197 to allow for a kennel in Gibbon. Planning and Zoning Commission recommended approval with the condition of a max of 60 dogs.

RESULT:Passed

MOVER:Commissioner Christian Lilienthal

SECONDER: Commissioner Keith Hennen

AYES:Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

2. Conditional Use Permit #1198 to allow for a Two-Family Dwelling, in the A-General Agricultural district on the property located in the E ½ of the NE ¼ of Section 23 of Washington Lake Township, PID 24.2303.010.

Laura Hacker, County Assessor, presented to the Board CUP #1198 to allow for a Two-Family Dwelling in Washington Lake Township. Planning and Zoning Commission recommended approval.

RESULT:Passed

MOVER:Commissioner Keith Hennen

SECONDER: Commissioner Peter Koch

AYES:Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

3. Conditional Use Permit #1199 to allow for an Accessory Dwelling, in the A-General Agricultural district on the property located 37905 170 St. Green Isle, MN 55338, PID 15.1201.000.

Laura Hacker, County Assessor, presented to the Board CUP #1199 to allow for an accessory dwelling. Planning and Zoning Commission recommended approval.

RESULT:Passed

MOVER:Commissioner Christian Lilienthal

SECONDER: Commissioner Peter Koch

AYES:Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

11. COUNTY BUSINESS

1. Select an Architect to design a storage building

No Action was taken on this agenda item. The Board would like to have more discussion with departments on actual size and needs of the building.

12. COMMISSIONERS' COMMITTEE REPORTS

1. Commissioner Lilienthal
2. Commissioner Koch
3. Commissioner Hennen
4. Commissioner Grochow
5. Commissioner Saxton

13. CLEARING OF CALENDARS

August 12, 2025 - Board of Commissioners Workshop following regular meeting of the Board - Sibley County Courthouse, Commissioner's Room

August 26, 2025 - Regular Board of Commissioners Meeting 9:00 AM - Sibley County Courthouse, Commissioner's Room

August 26, 2025 - Board of Commissioners Workshop following regular meeting of the Board - Sibley County Courthouse, Commissioner's Room

August 26, 2025 - JD 15 (NS) at 1:30 PM in Nicollet County (Grochow, Saxton)

September 01, 2025 - Courthouse and Service Center Closed Holiday Observance

September 09, 2025 - Regular Board of Commissioners Meeting 9:00 AM - Sibley County Courthouse, Commissioner's Room

September 09, 2025 - Board of Commissioners Workshop following regular meeting of the Board - Sibley County Courthouse, Commissioner's Room

September 23, 2025 - Regular Board of Commissioners Meeting 9:00 AM - Sibley County Courthouse, Commissioner's Room

14. ADJOURNMENT

With no further business before the Board, the meeting was adjourned.

Attest:

John Glisczinski, County Administrator

Lyle Grochow, Board Chair