

**County of Sibley
Board of Commissioners
Meeting Proceeding
Tuesday, April 8, 2025**

The Sibley County Board of Commissioners convened in the Commissioners' Board Room in the City of Gaylord, MN on Tuesday, April 8, 2025 at 9:00 AM pursuant to notice given as required by law. Members of the board present noted in Call to Order.

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL MEETING TO ORDER**
- 3. APPROVE THE AGENDA AND ANY AGENDA ADDITIONS OR CORRECTIONS**
- 4. CONSENT AGENDA**
 1. Approve Regular Board Proceedings of 03/25/2025
 2. Approve Claims as submitted
 3. Tax Comparison Report
- 5. QUARTERLY OUTSTANDING SERVICE AWARDS**
 1. Quarter 1, 2025 Outstanding Service Awards

Outstanding Service Awards are presented to employees who were nominated by their peers. Recipients for the 2025 first quarter were Maddy Mayer, Lori Jacobus, Becca Glaser, Eric Sietsema and Annie Willmsen.

6. JODI COLEMAN, HR DIRECTOR

1. Enter into agreement with MNPEA for a wage adjustment of a MNPEA Union Member

Jodi Coleman, HR Director, presented the Board to enter into an agreement with MNPEA for a wage adjustment of a MNPEA Union Member. The MOA was created to correct a return-to-status agreement that was not codified. The agreement corrects these administrative steps and correctly places the employee within the correct grade/job title. This update will not include general wage adjustment, COLA or step increase. Commissioner Lilienthal chose not to support this Agreement as he feels the employee had the opportunity to take a leave of absence. Lilienthal feels it is inappropriate to keep the higher wage.

2. Reappointment of County Highway Engineer Tim Becker to a four-year term

Jodi Coleman, HR Director, presented the Board to reappoint the County Highway Engineer, Tim Becker, to a four-year term. Per Minnesota Statute 163.07 Sibley County needs to reappoint a Highway Engineer to a four-year term. Tim Becker's current four-year term expires on April

30, 2025. This new term would be effective May 1, 2025 to April 30, 2029.

3. Consider entering into contract with Time Becker, Public Works Director, for services as the Public Works Director/Highway Engineer for Sibley County

Jodi Coleman, HR Director, presented the Board to consider entering into contract with Tim Becker, Public Works Director, for services as the Public Works Director/Highway Engineer for Sibley County. Contract with Tim Becker lays out terms of services as well as salary for the position of Highway Engineer.

7. JOHN WENNINGER, AG DRAINAGE MANAGER

1. CD100-11 Engineering Study

John Wenninger, Ag Drainage Manager, presented the Board for approval of CD100-11 Engineering study. Based on discussion at the work session, they would like to ask the Board to approve Tasks 1, 2 & 3 proposed by Houston Engineering for a total not to exceed \$17,000.00. The three tasks include evaluation of existing conditions, repair report and evaluate tile improvement.

2. CD1 Cattail Removal

John Wenninger, Ag Drainage Manager, presented the Board for approval to remove cattails in CD1. Based on the discussion with the Board and landowners at the work session, we would like to ask for approval of the Lakes Aquatic Weed Removal bid. There is a 50-foot width of removal throughout the entire CD1 Channel.

3. FEMA Repair Packages Group 1

John Wenninger, Ag Drainage Manager, presented the Board to approve FEMA Repair Package Group 1. Documented 24-foot storm damage has been grouped into bid packages. Bidding on Group 1 is complete. Systems involved CD9, CD18, CD56 and CD100. Cost of this project is about 40% less than we normally spend.

4. FEMA Repair Package Group 2

John Wenninger, Ag Drainage Manager, presented the Board to approve FEMA Repair Package Group 2. Documented 24-foot storm damage has been grouped into bid packages. Bidding on group 2 is complete. Systems involved CD50, CD55 and CD100. Cost of this project is about 40% less than we normally spend.

8. TIM BECKER, COUNTY ENGINEER

1. Award Maintenance Bituminous Overlays Contract 2025-02 to OMG MIDWEST INC, Mankato, Minnesota for \$1,061,762.76

Tim Becker, County Engineer, presented the Board to award maintenance bituminous overlays contract 2025-02 to OMG MIDWEST INC. Mankato, Minnesota. Bituminous bids came in less than previous years and will be paid with maintenance dollars.

9. KATHY DIETZ, COUNTY RECORDER

1. Indexing Project

Kathy Dietz, County Recorder, presented the Board requesting to enter into an agreement for TriMin Landlink indexing project. All documents would be scanned and entered into the software to index. Project will be funded out of Compliance Fund.

10. DON LANNOYE, COUNTY ATTORNEY

1. DOC - 2025 - 96: Set date of ordinance 2025-1 Public Hearing

Don Lannoye, County Attorney, presented the Board to set a public hearing date concerning an Ordinance establishing a local housing trust fund in Sibley County to be held May 13, 2025 at 10:00am at the Sibley County Courthouse Commissioner's Room.

Notice is hereby given that a hearing will be held before the Sibley County Board of Commissioners on May 13, 2025 in the Courthouse County Board Room located at the Sibley County Courthouse, 400 Court Avenue, Gaylord, MN 55334 at 10:00a, or shortly thereafter, to review, discuss and consider for future approval of the proposed Ordinance 2025-1, which is an ordinance establishing a local housing trust fund within the county.

11. ANDREW HAYDEN, EMERGENCY MANAGEMENT/DEPUTY

1. 4488: 2025 Hazard Mitigation

Commitment of Funds and Authorization document for the 2025 Hazard Mitigation Plan renewal must be completed every 5 years. The attachment "Plan Update Application" is just the descriptor of the project. The 25% of cost we are responsible for is paid in "time" working on the project.

12. COUNTY BUSINESS

- 1. Re-Appoint Tim Becker as the Sibley County Highway Engineer to a four-year term**
- 2. Consider entering into a contract with Tim Becker Public Works Director, for services as the Public Works Director/Highway Engineer for Sibley County.**
- 3. Set Date for a Public Hearing concerning an Ordinance establishing a local housing trust fund in Sibley County to be held May 13, 2025, at 10:00 AM at the Sibley County Courthouse Commissioner's Room**
- 4. Enter into agreement with MNPEA for a wage adjustment of a MNPEA Union Member**

13. COMMISSIONERS' COMMITTEE REPORTS

1. Commissioner Koch
2. Commissioner Hennen
3. Commissioner Grochow
4. Commissioner Saxton
5. Commissioner Lilienthal

14. ADMINISTRATOR UPDATES

15. CLEARING OF CALENDARS

1. April 10, 2025 - Annual Meeting with Township Officials 7:00 PM - Sibley County Courthouse, Lower-Level Meeting Rooms
2. April 22, 2025 - Regular Board of Commissioners Meeting 9:00 AM - Sibley County Courthouse, Commissioner's Room
3. April 22, 2025 - Board of Commissioners Workshop Following Conclusion of Regular Meeting- Sibley County Courthouse, Commissioner's Room
4. May 02, 2025 - McLeod-Meeker-Sibley Joint Board Workshop 10:00 AM - McLeod County Fairgrounds
5. May 8, 2025 - Student Government Day
6. May 13, 2025 - Regular Board of Commissioners Meeting 9:00 AM - Sibley County Courthouse, Commissioner's Room

16. ADJOURNMENT

With no further business before the Board, the meeting was adjourned.

[MIN_SIGNATURES]