

**County of Sibley
Board of Commissioners
Regular Meeting Proceeding
Tuesday, May 13, 2025**

The Sibley County Board of Commissioners convened in the Commissioners' Board Room in the City of Gaylord, MN on Tuesday, May 13, 2025 at 9:00 AM pursuant to notice given as required by law. Members of the board present noted in Call to Order.

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL MEETING TO ORDER**
- 3. APPROVE THE AGENDA AND ANY AGENDA ADDITIONS OR CORRECTIONS**

RESULT: Passed

MOVER: Commissioner Peter Koch

SECONDER: Commissioner Keith Hennen

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

- 4. CONSENT AGENDA**

RESULT: Passed

MOVER: Commissioner Keith Hennen

SECONDER: Commissioner Lyle Grochow

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

1. Approve Regular Board Proceedings of 04/22/2025
2. Approve Claims as submitted
3. EFT Report

- 5. PAT NIENABER, SHERIFF**

1. Approve and sign Minnesota Internet Crimes Against Children (ICAC) Task Force Joint Powers Agreement

It is requested that the Board approve the Joint Powers Agreement between the State of Minnesota BCA and Sibley County which will provide expense reimbursement upon submission of required forms on a monthly basis. Approval of this Joint Powers Agreement will provide reimbursement of authorized and approved expenses in ICAC investigations which will aid in budget maintenance. This will help offset authorized operational and investigative expenses incurred while investigating activities related to internet crimes and exploitation of children.

RESULT: Passed

MOVER: Commissioner Steve Saxton

SECONDER: Commissioner Keith Hennen

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

6. ALAN COLE, IT DIRECTOR

1. Consider purchasing of Windows 2025 server upgrade from SHI for \$17,722.65.

Alan Cole, IT Director, presented the Board to update the Microsoft Windows server to the latest 2025 version from the 2016 version we are currently operating.

RESULT: Passed

MOVER: Commissioner Steve Saxton

SECONDER: Commissioner Peter Koch

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

7. KLEA RETTMANN, PHHS DIRECTOR

1. Consider adoption of the Sibley County Opioid Settlement Advisory Council Bylaws

Sibley County has received and will continue to receive Opioid Lawsuit Settlement dollars.

Planning for programming was discussed by the County Board at previous workshops. The approval of Bylaws will start the process of establishing a methodology to distribute opioid settlement dollars received by the county.

RESULT: Passed

MOVER: Commissioner Peter Koch

SECONDER: Commissioner Christian Lilienthal

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

8. GEOFF BERANEK, PLANNING AND ZONING ADMINISTRATOR

1. Set the date of June 10, 2025 @ 10:00 AM for a Public Hearing to hear public comment on proposed changes to the planning and zoning ordinance Article 300.

Geoff Beranek, Planning and Zoning Administrator, presented the Board to set the date for a public hearing to hear comment on changes to the zoning ordinances that were approved by the Planning and Zoning Committee.

RESULT: Passed

MOVER: Commissioner Christian Lilienthal

SECONDER: Commissioner Peter Koch

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

2. Approve temporary paving permit

Approve Conditional Use Permit to allow Valley Paving permit for proposed temporary paving site. Special meeting to take place on June 2nd at 4:30 PM. Motion to extend timeline by 15 days was made by Commissioner Lilienthal, with second by Commissioner Grochow.

RESULT: Passed

MOVER: Commissioner Christian Lilienthal

SECONDER: Commissioner Lyle Grochow

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

9. TIM BECKER, COUNTY ENGINEER

1. CSAH 13 Wetland Study

Tim Becker, County Engineer, presented the Board to authorize the Public Works Director to sign and accept the quote from SEH to complete a wetland study on CSAH 13. Following the study, a shoulder widening of CSAH 13 will be done due to the currently narrow roadway.

RESULT: Passed

MOVER: Commissioner Peter Koch

SECONDER: Commissioner Steve Saxton

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

2. Repeal RM 300 privy order from Crest Precast in La Crescent Minnesota made on February 25, 2015.

Tim Becker, County Engineer, presented the Board for approval to repeal the order from Crest Precast for Clear Lake Park. After several failed attempts to get in contact with Crest Precast regarding the previously approved privy order with them, we will no longer be working with them.

RESULT: Passed

MOVER: Commissioner Steve Saxton

SECONDER: Commissioner Keith Hennen

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

3. Accept quote from Huff Cut, Chippewa Falls, Wisconsin for a Goldeney Vault Privy for \$38,350.00

Tim Becker, County Engineer, presented the Board for approval to accept quote from Golden Eye Vault Privy for purchase of privy for Clear Lake Park.

RESULT: Passed

MOVER: Commissioner Christian Lilienthal

SECONDER: Commissioner Keith Hennen

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

10. MARILEE PETERSON, AUDITOR/TREASURER

1. Fund Balance Comparison

Marilee Peterson, Auditor/Treasurer, presented the Fund Balance Comparison report for review and to assist in decisions on adjustments to the Fund Balances for 01-General, 10-Public Works, 11-PHHS and 38-Capital Projects. Not in the policy but recommended for Fund 38 Capital Projects by State Auditors that the maximum balance should be no more than the total of the 5-

year CIP budget.

11. PUBLIC HEARING 10:00 AM

1. Open Public Hearing for public input on the topic of establishing a Local Housing Trust Fund

RESULT: Passed

MOVER: Commissioner Peter Koch

SECONDER: Commissioner Lyle Grochow

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

2. Sibley County Ordinance 2025-1 which establishes a Local Housing Trust Fund

The Board was presented to establish a trust fund for future use. The Affordable Housing Trust Fund can be used instead of tax abatement. Southern Minnesota Housing will receive a portion, with the remainder going into the trust fund.

RESULT: Passed

MOVER: Commissioner Christian Lilienthal

SECONDER: Commissioner Peter Koch

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

3. Close Public Hearing for comment

Motion was made by Commissioner Koch to close the public hearing for comment, with second by Commissioner Hennen.

RESULT: Passed

MOVER: Commissioner Peter Koch

SECONDER: Commissioner Keith Hennen

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

12. COUNTY BUSINESS

1. Agreement allowing Sibley County Residents to access the McLeod County Household Hazardous Waste Facilities

John Glisczinski, County Administrator, presented the Board to approve an Agreement to establish a mechanism to allow for Sibley County residents to use McLeod County's Household Hazardous Waste Facilities, and to provide for payment of costs incurred by McLeod County in receiving Household Hazardous Waste from Sibley County residents. The Agreement will be effective for a period of two years, beginning on January 1, 2025 through December 31, 2027, unless earlier termination has occurred as provided herein.

RESULT: Passed

MOVER: Commissioner Keith Hennen

SECONDER: Commissioner Christian Lilienthal

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

2. Request to close offices as recommended by Employee Recognition Committee on June 12 2025 from 3:30 PM to 4:30 PM for the 2024 Employee Recognition Event if needed due to staff attending

Recommendation was given by the Employee Recognition Committee to close all county office on June 12, 2025 from 3:30 PM to 4:30 PM to allow staff to attend the annual employee appreciation event.

RESULT: Passed

MOVER: Commissioner Peter Koch

SECONDER: Commissioner Lyle Grochow

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

3. Consider a counteroffer to the sale of the Sibley Estates Properties in the cities of Henderson and Winthrop

Sibley County received a counteroffer concerning the sale of the Sibley Estates properties. It is recommended to approve the Purchase Agreement with Premier Real Estate Management.

RESULT: Passed

MOVER: Commissioner Peter Koch

SECONDER: Commissioner Keith Hennen

AYES: Peter Koch, Christian Lilienthal, Keith Hennen, Steve Saxton, Lyle Grochow

13. COMMISSIONERS' COMMITTEE REPORTS

1. Commissioner Saxton
2. Commissioner Lilienthal
3. Commissioner Koch
4. Commissioner Hennen
5. Commissioner Grochow

14. ADMINISTRATOR UPDATES

15. CLEARING OF CALENDARS

May 13, 2025 - Joint Ditch Meeting JD6 (SN), JD1 (NS), and JD 20 (SN) 1:30 Sibley County Courthouse Lower Level (Lilienthal, Koch, Grochow, Saxton)

May 26, 2025 - Holiday Observance - Sibley County Courthouse, Service Center Closed

May 27, 2025 - Regular Board of Commissioners Meeting 9:00 AM - Sibley County Courthouse, Commissioner's Room

May 27, 2025 - Board of Commissioners' Workshop following regular meeting of the Board

June 4, 2025 - Joint Ditch Outlet Hearing JD7 (SNR) 1:30 Sibley County Courthouse Lower Level (Grochow, Saxton)

June 10, 2025 - Regular Board of Commissioners Meeting 9:00 AM - Sibley County Courthouse, Commissioner's Room

June 13, 2025 - AMC District 7 Spring Meeting 8AM to 12PM - St James MN. American Legion

June 19, 2025 - Holiday Observance - Sibley County Courthouse, Service Center Closed

June 24, 2025 - Regular Board of Commissioners Meeting 9:00 AM - Sibley County Courthouse, Commissioner's Room

16. ADJOURNMENT

With no further business before the Board, the meeting was adjourned.

Attest:

John Glisczinski, County Administrator

Joe Kreger, Board